OFFICIAL PROCEEDINGS

ST. BERNARD PORT, HARBOR AND TERMINAL DISTRICT

REGULAR MONTHLY MEETING – NOVEMBER 17, 2015

The Board of Commissioners of the St. Bernard Port, Harbor and Terminal District met in regular session on Tuesday, November 17, 2015, at 12:00 noon in the boardroom of its office located at 100 Port Boulevard, Chalmette, Louisiana.

After the Pledge of Allegiance, roll was called.

Members present were: Mr. Elton J. LeBlanc, Vice President; Rev. Henry Ballard, Jr., Commissioner and Ms. Cheri C. Quigley, Commissioner. Absent were Mr. Harold J. Anderson, President and Mr. P. James DiFatta, Secretary/Treasurer. Also present were Dr. Robert Scafidel, Executive Director; Ms. Denise Kraesig, Executive Assistant; Mr. Drew Heaphy, Director of Administration; Mr. Ted Roche, Project Manager; Mr. Ricky Melerine, Public Relations Liaison; Mr. Sal Cusimano, Agreement Analyst; Mr. Marty Nunez, Security Officer; Mr.’s David Fennelly and Gary Poirrier, Associated Terminals; Mr. John Mack, Colex & Associates; Mr. Bill Stamm, Duplantier, Hrapmann, Hogan & Maher; Mr. Dan Murphy, Infinity Engineering and Ms. Bonny Hazen, Marin.

Vice President LeBlanc asked if there were any public comments, in accordance with R.S.42:14(D). Not hearing from anyone, he continued with the meeting.

On motion of Rev. Ballard, seconded by Ms. Quigley, and after asking for any public comment, the Board unanimously approved the minutes of the regular meeting held on October 13, 2015.

Vice President LeBlanc then recognized Mr. Bill Stamm who presented and reviewed the 2014-2015 Fiscal Year Audit with the Board stating that the Port received a Clean Opinion.

On motion of Ms. Quigley, seconded by Rev. Ballard, and after asking for any public comment, the Board unanimously approved to accept the Fiscal Year 2014-2015 Audit. Mr. Heaphy thanked the staff and Mr. Stamm and his staff for their cooperation during the audit process.

On motion of Ms. Quigley, seconded by Rev. Ballard, and after asking for any public comment, the Board unanimously approved a three (3) year contract with Duplantier, Hrapmann, Hogan & Maher, LLP to conduct the annual audit for Fiscal Years 2016-2018.

On motion of Rev. Ballard, seconded by Ms. Quigley, and after asking for any public comment, the Board unanimously approved a new lease with Brightstar Fox Productions, LLC for “Yard 1” located at the Chalmette Terminal to be used for parking and catering.

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Vice President LeBlanc informed the Board that Request for Proposals (RFP’s) were received in the Port office on Tuesday, October 27, 2015, at 2 p.m. for the Kearney Sprinkler Structure Repair project. The RFP’s were as follows:

Contractor Amount

Boasso Construction, Inc $52,800.00

DelValle Service, LLC $87,450.60

B & K Contractors, Inc. $97,000.00

Picou Fradella Construction No RFP Submitted

Emile Pellitteri Construction No RFP Submitted

On motion of Ms. Quigley, seconded by Rev. Ballard, and after asking for any public comment, the Board unanimously approved to award the RFP to Boasso Construction, Inc. in the amount of $52,800.00.

Vice President LeBlanc recognized Mr. Heaphy who gave the Finance Report. Mr. Heaphy reported on the operating and capital budgets, professional services and Lessees Arrears. The Board discussed the Finance Report. Vice President LeBlanc thanked Mr. Heaphy for his report.

Vice President LeBlanc recognized Dr. Scafidel who gave the Executive Director’s Report. Dr. Scafidel recognized Mr. Mack who reported on the legislative session in Washington, DC which included such topics as TIGER grants, dredging, new markets tax credits, multi-model projects and security grants. Vice President LeBlanc along with the Board thanked Mr. Mack for all he has done for the Port. Dr. Scafidel then recognized Mr. Roche who updated the Board on construction projects, tenant assessments and the first ship berthed at the Violet Terminal. Dr. Scafidel then informed the Board on the appeal filed by Violet Dock Port and discussed terminal access controls, FEMA First Appeal for the Seawall, David Fennelly’s philanthropist awards and the Thanksgiving luncheon and the Christmas Open House. Vice President LeBlanc thanked Dr. Scafidel for his report.

On motion of Rev. Ballard, seconded by Ms. Quigley, and after asking for any public comment, the Board unanimously approved for the Executive Director to solicit Request for Proposals for the First Floor Build-Out project.

On motion of Rev. Ballard, seconded by Ms. Quigley, and after asking for any public comment, the Board unanimously approved for the Executive Director to enter into a professional services agreement with Franklin, Kyle & Associates to provide engineering services relating to the New Chalmette Terminal Warehouse project. Not to exceed $260,000.00.

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On motion of Rev. Ballard, seconded by Ms. Quigley, and after asking for any public comment, the Board unanimously approved for the Executive Director to enter into a professional services agreement with Truax & Robles Appraisers, LLC to appraise five river properties, not to exceed $5,000.00 per appraisal/property.

On motion of Rev. Ballard, seconded by Ms. Quigley, and after asking for any public comment, the Board unanimously approved a contract with DAR, Incorporated.

Vice President LeBlanc asked if there were any Old Business. Not hearing from anyone, he continued with the meeting.

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On motion of Rev. Ballard, seconded by Ms. Quigley, the meeting was adjourned.

/s/ P. James DiFatta, Secretary/Treasurer